

**OFFICE OF THE BOARD OF ADMINISTRATOR
TARAKESWAR MUNICIPALITY**

Tarakeswar ::::: Hooghly

TERMS AND CONDITION

Notice Inviting Tender

Memo No:- PW/TND- 21 /21-22/1

Date:- 10.06.2021

Sealed Tenders in printed form are invited from bonafied & resourceful contractors for different development work(s) within Municipal area. The intending Tenderers while submission of applications for purchase of tender form shall have to produce Original and Xerox copies of valid

S I	Name of Work	Tendered Amount	Earnest Money (By Cash/Draft)	Cost of tender document	Time Limit
1	Aliminium Work at Municipal Office in Tarakeswar Municipality, P.O. Tarakeswar, Dist. Hooghly.(Phase – I)	Rs. 2,90,595.00	Rs. 5812.00	Rs. 500.00	30 days
2	Aliminium Work at Municipal Office in Tarakeswar Municipality, P.O. Tarakeswar, Dist. Hooghly.(Phase – I)	Rs. 1,61,075.00	Rs. 3222.00	Rs. 500.00	30 days

certificates for income tax, sales tax and proper credential certificates regarding satisfactorily completion of similar type of work , without which no tender form shall be issued to anyone. The tender documents and other relevant papers (if any) may be seen by the intending tenderers during office hours on any working day in the office of the Tarakeswar Municipality.

- A) Last Date of application for purchase of Tender Documents : 17.06.21 T. M. office.
B) Last Date of selling of Tender Documents : 18.06.21 T.M. office.
C) Date & Time of receipt of Tender Documents: 21.06.21 till 2.00 P.M. T. M. office.
D) Date & Time of opening of Tender 21.06.21 at 3.00 P.M. T. M. office.

No application will be received after 2.00 PM of 21.06.21. and no tender will be sold on public holiday.

Schedule of rates applicable for the work in respect of supplementary item of work of anything.

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"SCHEDULE OF RATES" –2017, (For Building works, Materials & Labour etc.) P.W.D. WESTERN CIRCLE II (HOOGHLY), W.E.F.- 01.11.2017

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1. The intending Tenderers while submission of applications for purchase of tender form shall have to produce Original and Xerox copies of valid certificates for income tax, Pan card, GST and credential certificates regarding satisfactorily completion of similar type of work at least 30 % of the value of work put to tender without which no tender form shall be issued to anyone.
2. The tender documents comprising of relevant printed tender form , specific priced schedule of items for the work and other tender documents may be seen at the Municipal office on all working days between 11.00 A.M. to 4.00 P.M. and may be purchased from the said office during the same period on production of letter of permission issued by the Chairman, Tarakeswar Municipality.
3. Earnest money in the form of Bank draft from the schedule commercial bank in favour of the undersigned in favour of the undersigned should be enclosed with the tender and the same will be converted to security money deposit for successful tenderers.
4. The contractors should quote rate in figures as well as in words in percentage, above / below or at per , on the total amount of the priced schedule of items with probable quantities.
5. The tender should be submitted for each individual work in separate sealed cover with the name of the work and sl. no. to be written at the top of the sealed cover with proper address .
6. The successful tenderers should have to execute an agreement with the Municipal Authority ,in prescribed agreement form within 7 (seven) days from the date of receipt of the letter confirming acceptance of the tender and cost of agreement form and schedule have to bear by them.
7. The successful tenderers shall have to commence the work as per time limit mentioned in the work order in default, earnest money shall stand forfeited in favour of the Municipality.
8. Security money @ 10% shall be deducted from the bill of successful contractor , I.T. CESS, GST and other taxes also will be deducted form the bills as per Govt. norms .
9. The item of works contained in the schedule shall be executed strictly according to the prescribed specifications conforming P.W.D. Govt. of WB procedure.
10. The work will have to be completed in all respect within the time limit as mentioned against it and such time limit shall be treated as the essence of the contract.
11. The Authority reserves the right to reject the lowest tender or all the tenders without assigning any reason whatsoever and he is not bound to accept the lowest tender also.

mme 16/06/21
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Copy forwarded for information :-

- 1) The Member, Board of Administrator, T/M
- 2) The Executive Officer, T/M
- 3) The OSD, T/M
- 4) The Finance Officer, T/M
- 5) The SAE., T/M
- 6) Engineering Deptt./ Acctts. Deptt./ Cash Deptt. / Store Deptt, T/M.
- 7) Office Notice Board.
- 8) Respective file.

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10/06/21
Executive Officer.
Tarakeswar Municipality
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